



# Victoria Avenue Public School

64 Victoria Avenue, CONCORD WEST, NSW 2138

## MOBILE PHONE POLICY AND OTHER DEVICES

**Including the use of portable computer games, tape recorders, MP3 players, iPods, tablets (including iPads and laptops), cameras and similar devices**

### Introduction

There is a range of technology available today including mobile telephones, pagers, digital cameras, portable CD and MP3 players/iPods, personal digital assistants and other similar devices. It is recognised that mobile phones are often given to students by parents, to enhance security of students, as they travel to and from school. When these technologies are misused by students they can be very disruptive to teaching and learning and in some cases cause harm.

### Emergency Contact

Parents are not to contact children via mobile phone during school hours, 8:30am to 3:00pm. If it is necessary to contact your child please do so via the school office.

**When students bring a mobile telephone, portable computer game, MP3 player/iPod, camera or similar device to school:**

- The student must take full responsibility for these devices. The school or staff will not be responsible for their loss, theft or damage. Students who bring them to school do so at their own risk
- A student must hand in their device to the school front office on arrival each morning and is responsible for picking it up, and signing it out, prior to leaving in the afternoon
- Students must not use mobile telephones or other devices to disrupt the learning environment or interfere with the operation of the school. Such activities may incur disciplinary action including suspension
- Students must not use mobile telephones or other devices to threaten, bully, intimidate or otherwise harass other people through any SMS or text message, photographic, video or other data transfer system available on the telephone or for any illegal activity. Such activities may incur disciplinary action including suspension

- Under no circumstances will inappropriate use of mobile telephones with cameras be tolerated. Students found to be using any camera contrary to this acceptable use policy will be dealt with under the school discipline policy. Disciplinary action will be taken in all cases.

**Improper use of mobile telephones or other electronic devices may result in:**

- Confiscation of the mobile telephone or other electronic device until such time as their parent or caregiver is able to attend school to collect the device
- Other disciplinary action in cases where students have bullied or threatened or harassed other students or staff via the mobile telephone or other personal communication device or where the device has been used to take photographs or display inappropriate material.

